

## Incremental Epic Fact Sheet Documents

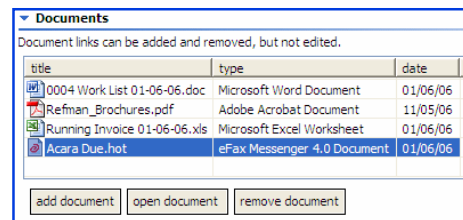
Incremental Epic stores most of its information in a conventional database. However Incremental recognises that associated documentation can be equally important. This fact sheet describes how Epic can help you manage this documentation.

### Linked to Records

Incremental Epic can store and retrieve electronic versions of any document. You can link a document to any of the major records in Epic (for example a customer, a contract or an estimate). The system then makes this document available to any other user, subject to security restrictions. A record can have any number of documents linked to it.

### No File Restrictions

There are no limits to what documents are stored, providing that you have the software installed to read them. Incremental Epic acts as a file server, passing the documents to this software. Hence you may record some AutoCAD® design files relating a contract plus the marketing Microsoft PowerPoint® presentation that led to the contract.



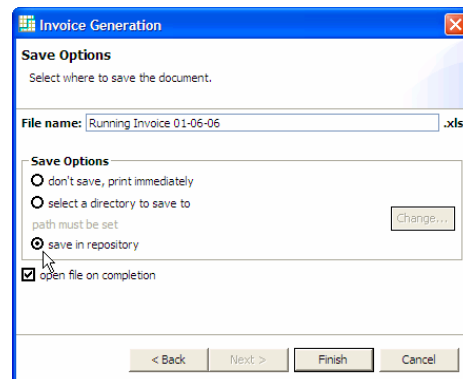
different types of document linked to a record

### No Editing Restrictions

You can continue to edit documents that Incremental Epic stores.

### Auto-Generated Documents

Incremental Epic can also store any documents that it generates itself. Hence customer letters, estimates, purchase requests, invoices and other documents can automatically be recorded, offering you an audit trail and an immediate review mechanism.



storing an auto-generated document

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[Technical Requirements](#)